

Author Guidelines

Psychiatric Times is a monthly publication with news and clinical articles read by psychiatrists and allied mental health professionals who treat mental disorders. Circulation is approximately 40,000. The editorial offices are located at 535 Connecticut Ave, Ste 300, Norwalk CT, 06854; telephone: (203) 523-7000; fax: (203) 842-4294; e-mail: PTedit@cmpmedica.com.

While most of our articles are assigned, we also welcome unsolicited materials likely to be of interest to our readers. In making decisions about acceptance of an article, editors will give preference to those authors whose writing reflects a high degree of familiarity with the publication and its style as well as knowledge of the subject matter. Multiple authors should be genuine, and examined for authenticity of major contribution to the article (no "courtesy" authors).

Original material. Manuscripts must represent original material that is not in the consideration process elsewhere. Any prior publication of the material must be indicated in the cover letter.

Tables and figures. The inclusion of these is encouraged. They can often present information more clearly than can be described in text. Each should appear on a separate page, clearly labeled (e.g., Table 1, Table 2, Figure 1, Figure 2). Each Table or Figure must be mentioned at the appropriate place in the text. *Tables and figures that have been published previously must be accompanied by reprint permission for both print and online publication from original publisher.* Original tables and figures must be accompanied by copies of the data on which they are based. All tables and figures must include citation.

Review process. All articles are reviewed to determine originality, scientific accuracy, significance of content and conclusions, and relevance to the needs of our readers. Authors will receive those comments of peer reviewers judged to be most useful to them, and may be asked to revise their manuscripts to address editors' and reviewers' suggestions and concerns.

Editorial process. Manuscripts are submitted with the understanding that the editor and the editorial staff may make revisions aimed at greater clarity, conciseness, and conformity to style. Authors will be given the opportunity to review and approve the edited version of their manuscript before publication. Authors who will be away from their offices for a long period of time or who change addresses should inform *Psychiatric Times*.

We reserve the right to reject any unsolicited or solicited article that does not meet with editorial approval, including approval denied following requested revision.

Electronic submissions. Submission via e-mail is preferable. Please attach manuscript as an MS Word file or plain text. Tables may be included in the main document, but Figures should be submitted as separate attachments. Send to: PTedit@cmpmedica.com. Manuscripts may also be submitted by mail, to Editor, Psychiatric Times, 535 Connecticut Ave, Ste 300, Norwalk CT 06854. Mailed manuscripts should be accompanied by a copy on CD-ROM.

Points of Style

General content: Authors are encouraged to include clinically relevant and practical information and clinical tips that readers can apply immediately in their daily practices.

Citations and references. In referencing researchers and/or authors in text, please follow AMA style, including the Index Medicus abbreviations for journal titles.

References should be cited by superscript number in the text in order of citation and listed in numerical order following the body of the article.

Please enter references as ordinary text: do *not* use automated referencing or end-notes programs.

Examples of reference style follow:

Book:

Ayd FJ Jr. *Lexicon of Psychiatry, Neurology and the Neurosciences*. Baltimore: Williams & Wilkins; 2005.

Chapter of a book:

von Domarus E. The specific laws of logic in schizophrenia. In: Kasanin JS, ed. *Language and Thought in Schizophrenia*. Berkeley, Calif: University of California Press; 1944:135-137.

Journal article:

Ray WA, Griffin MR, Schaffner W, et al. Psychotropic drug use and the risk of hip fracture. *N Engl J Med.* 1987; 316:363-369.

If the journal article has 4 authors, all 4 names should be listed.

Supplement to a journal:

Lieberman JA. Understanding the mechanism of action of atypical antipsychotic drugs: review of compounds in use and development. *Br J Psychiatry.* 1993;163(suppl 22):7-18.

Secondary Sources: (We strongly encourage our authors to use primary sources only, but occasionally a secondary source may be included.)

Thomas E. Relapse and craving. *Alcohol Alert.* 1992;9:3. Cited by: Smith J, Jones EF. A double-blind study of antidepressants and alcohol abuse. *Am J Med.* 1994;26:3765-772.

Please use references selectively, restricting them to closely pertinent information. However, references should be provided for all facts, data, study findings, reports, and abstracts mentioned in the article. Authors may include personal communications and unpublished materials in the text but not in reference list. Works that have been accepted by a publisher but not yet in print should appear in the reference list as follows:

Sieglar M. *The Nature and Limits of Clinical Medicine.* Chicago: University Press. In press.

Evidence-based references. At the end of your reference list, please append 2 references to evidence-based publications on the topic of your manuscript. These may be references you have already cited or may be additional references.

Degrees. Differentiate doctors of medicine from doctors of philosophy in text by indicating the degree, MD or PhD after the individual's name.

Gender-neutral language is encouraged.

Patient confidentiality. Case examples are welcome to illustrate key points in diagnosis and management. It is the author's responsibility to change names and situational details to protect patient (and, as appropriate, physician) confidentiality. If accurate depiction of the clinical material requires details that would likely result in revealing the patient's identity, it is the author's responsibility to obtain the patient's informed consent for publication.

Writer's biographical information. Authors should provide their academic and/or hospital affiliations and titles as well as any other titles/affiliations relative to their expertise in the subject matter of their article.

Corresponding author: Please identify the corresponding author (if more than one author), along with complete contact information: mailing address, phone, fax, and e-mail address.

Copyright and disclosure forms. Authors of manuscripts accepted for publication will be asked to sign a copyright release form and a form disclosing any conflicts of interest regarding the subject matter of their article.

Manuscript Proposals

If you have a great idea for an original manuscript that you would like considered for publication in *Psychiatric Times*, we suggest that you first send us an abstract. We'll read it and if we feel it will be of interest to our readers, we'll ask you to submit the entire article.

Please use the following checklist when submitting your abstract directly to *Psychiatric Times* via e-mail.

- My abstract reflects current research in mental illness.
- My abstract reflects my opinion about a current issue in the mental health field.
- I am the corresponding author for the subject research.
- My name, degree(s), title, affiliation, address, home and work telephone and fax numbers are included in my electronic communication.
- My abstract is limited to 250 words.
- I have included brief biographical sketches of myself and each other investigator working on the subject project.
- If *Psychiatric Times* elects to publish my work, either in print or electronically, I understand that I will have to transfer copyright to *Psychiatric Times*.